



Date 1 February 2010

City Council Committee Report

To: Mayor Compton & Members of Council

Fr: Karen Brown

Re: Library Board 2009 Budget Allocation

Recommendation:

That Council hereby approves increase its 2009 budget allocation to the Kenora Public Library from \$508,241 to \$513,515; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Operating and Municipal Five Year Capital Plan by by-law at its February 16th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

Background:

In 2009, the City underwent a consolidated RFP for cleaning services. The successful RFP respondent was Canaan Contracting. The City achieved an overall reduction in cleaning costs, although for a few departments, there was an increase in cleaning costs over previous contracts. This was the case for the Kenora Public Library, where monthly cleaning costs rose from \$900 / month to \$1,779 / month for the last six months of the year. This resulted in an unbudgeted increase of costs related to cleaning the Library of \$5,274. At the time, it was recommended that the City provide the Library with an increased budget allocation to offset the increase in costs.

Budget:

This allocation would be funded through the overall savings the City was able to obtain through the RFP process.

Communication Plan/Notice By-law Requirements:

The Library Board will be notified of their amended budget allocation. If budget amendments are approved, the City will provide notice in accordance with Notice By-law Number 144-2007 that the City intends to amend its 2009 operating budget.

Cc: Bill Preisentanz